

# 3D Printing/Scanning Request Agreement

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## User Agreement - Sign Before Printing Begins

I acknowledge that my item(s) adhere to copyright restrictions (see [Copyright.gov](http://Copyright.gov)) and to [Chancellor's Memorandum 42](#) - Information Technology Infrastructure.

- I understand that priority is given to class assignments and use is limited to LSUHSC-New Orleans students, faculty, and staff.
- I understand that the Libraries cannot guarantee a print time, however staff may be able to provide an estimate based upon the print queue length.
- I understand that the Libraries reserve the right to decline any scanning or print request for any reason.
- I understand that items printed that are not picked up within 14 days will become the property of the Libraries. Items must be picked up by the individual who requested them.

Date:

Name:

Signature:

E-mail:

Phone:

School:

Status:

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## Item Received - Sign After Printing

I acknowledge that I received my 3D printed item.

Signature:

Date: